

Finance Committee Meeting  
December 6, 2022 || 4:00 PM  
Keil Administration Building

**Members Present:** Dr. Rochelle Clark, Andrew Taylor, Bill Clevenger, Dr. Mike Curry, and Jeff Dase

**Others Present:** Chrissy Petitt, Michelle Mitchell, Kent Metzger, Mary Ann Schloz, Jason Fox, and Jennifer Sommer

The meeting was called to order at 4:00PM. There was no public participation and the minutes from the November 7, 2022 meeting were approved by acclamation.

### **Purchasing Co-Op**

- Discussion was continued from August 8<sup>th</sup> finance meeting regarding the exploration of District joining a purchasing co-op
- Vendors enroll in purchasing programs and then they are listed as vendors
  - Vet prices to make sure they are getting competitive numbers
- Membership is free
- Administration fully believes the District can do this
  - Dr. Curry will talk to Brian Braun next week to confirm

### **Update to Policy 4:60**

- Current policy language states *The authority to enter contracts, make purchases, and to expend monies properly budgeted shall be vested in the Purchasing Coordinator under the direction of the Superintendent for those materials, supplies and services whose total cost is not more than twenty-five thousand dollars (\$25,000), provided the Purchasing Coordinator has secured competitive quotes for items or a group of like items whose total cost is more than or equal to eight thousand dollars (\$8,000), but less than twenty-five thousand dollars (\$25,000). In these instances no prior Board approval is required for the Purchasing Coordinator to make purchases after securing the quotes.*
- Administration would like to increase the \$8,000 amount to \$12,000
  - Due to inflation and material costs
- First read of policy update could be recommended at the January Board meeting

### **Tax Levy**

- Final tax levy to be recommended for Board approval on December 13, 2022
- Recommendation to bring Scenario B to Board and two abatement resolutions

Meeting adjourned at 5:00PM